

Accounting 12

Course Outline

Instructor: Mr. Vanderark
Office Hours: by Appointment
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Course Information:

This course is an introduction to financial accounting (Accrual basis accounting). Students will use different software to assess different financial information and sort information with a variety of financial reports. Students will become proficient with the double entry accounting system and recording financial transactions. Students will gain knowledge through a variety of different instruction, assignments, and through the use of internet resources as well as text base assignments.

During the next semester the following units will be covered.

- 1) Review Of Accounting 11 Concepts
- 2) Subsidiary Ledger Accounting
- 3) Accounting for a Merchandising Business
- 4) Specialized Journals
- 5) Introduction to Computer Accounting using Simply Accounting
- 6) Cash Control and Banking
- 7) Analyzing Financial Statements
- 8) Payroll
- 9) Accounting Firms and Careers

Expectations

Regular attendance is mandatory for a passing grade in this course

Bring (every day) textbook, notepaper, binder, pencil, pen

Students are responsible for care of computers in the lab

Lateness is unacceptable; any late student will make up missed class time after school.

Assignments

There will be assignments, quizzes, tests and presentations throughout the course. If a student happens to be away or miss an assignment it is his or her responsibility to see the teacher to make up the assignment.

Evaluation

All submitted work counts towards term and final mark. You will be evaluated based on a presentation of your collected portfolio of work. The final class mark is based on your ability to demonstrate your understanding of the provincial learning outcomes for the class.

In class evaluation	20%
Mid-term portfolio presentation	40%
Final portfolio presentation	40%
